

Agents who already hold a Certificate as Assistant Agent and are enrolled with Smart Academy are invited to attend AT NO COST

Parramatta Campus: Suite 1, Level 5, 9 Wentworth Street, Parramatta (next to Parramatta Train and Bus terminal and parking)

TO REGISTER YOUR ATTENDANCE YOU MUST COMPLETE AND RETURN THIS PAGE TO Denise Stanley : denise@bli.edu.au

NAME:				Email:	Phone:
PARRAMATTA CAMPUS	ZOOM LINK	APRIL	TIME	UNITS being delivered	
		13	9 - 12.30	CPPREP4101 - Appraise property for sale or lease	
		13	1.15 - 4.45	CPPREP4504 - Deliver presentations to clients in real estate	
		14	9 - 12.30	CPPREP4103 - Establish vendor relationships	
PARRAMATTA CAMPUS	ZOOM LINK	MAY	TIME	UNITS being delivered	
		11	1.15 - 4.45	CPPREP4104 - Establish buyer relationships BSBTWK301 - Use inclusive work practices	
		12	9 - 12.30	CPPREP4121 - Establish landlord relationships	
		12	1.15 - 4.45	CPPREP4122 - Manage tenant relationships	
PARRAMATTA CAMPUS	ZOOM LINK	JUNE	TIME	UNITS being delivered	
		8	9 - 12.30	CPPREP4004 - Establish marketing and communication profiles in real estate	
		8	1.15 - 4.45	CPPREP4102 - Market property	
		9	9 - 12.30	CPPREP4105 - Sell property	
PARRAMATTA CAMPUS	ZOOM LINK	JULY	TIME	UNITS being delivered	
		13	10 - 12.30	CPPREP4005 - Prepare to work with real estate trust accounts	
		13	1.15 - 4.45	CPPREP4125 - Transact in trust accounts	
		14	9 - 12.30	CPPREP4123 - Manage tenancy	
		14	1.15 - 4.45	CPPREP4124 - End tenancy	
		15	9 - 12.30	CPPREP4503 - Present at hearings in tribunal	
		15	1.15 - 4.15	CPPREP4002 - Access and interpret ethical practice in real estate + CPPREP4003 - Access and interpret legislation in real estate + CPPREP4001 - Prepare for professional practice in real estate	

Don't forget to Select location, date and time. All attendees must review the session prior to attending to familiarise themselves with the subject being taught.

You can complete your assessments during the session either on your ipad, computer or print a copy and hand write your answers.

If for any unforeseen reason the session can not be delivered you will be notified on the email or phone provided.